

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It is the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Baston Parish Council**

County area (local councils and parish meetings only): **Lincolnshire**

### Financial year ending 31 March 20xx

Prepared by (Name and Role): **Sarah Phillips - Clerk/RFO**

Date: **03/05/2024**

	£	£
<b>Balance per bank statements as at 31/3/24:</b>		
Current Account	33,758.2	
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		33,758.2
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/xx (enter these as negative numbers)		
[add more lines if necessary]		
		-
Add: any un-banked cash as at 31/3/xx		
		-
<b>Net balances as at 31/3/24 (Box 8)</b>		<b><u>33,758.2</u></b>